

ER 64-3290/1

3 MAY 1964

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science & Technology
Deputy Director for Support
General Counsel
Inspector General

SUBJECT : Reduction of Security Violations

1. At a meeting of the Senior Staff recently it was pointed out that there has been a sharp increase in the number of security violations since the move to the Langley building. In 1962 the number of security violations increased to [] increase over the previous year. In 1963 the number grew to []

2. Obviously, an intelligence organization must function in accordance with strict security standards. I therefore request an immediate and concerted effort to reduce these numbers of security violations.

3. Security is a basic command and supervisory responsibility, and I ask that each of you work closely with supervisors to reduce the number of security violations. The most obvious need is for closer supervision of the after-hours security checks and improving the security consciousness of our employees.

4. Please call upon the Office of Security for whatever assistance you will need.

Respectfully,
[Signature]

Marshall S. Carter
Lieutenant General, USA
Deputy Director

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Security